



# Steering Group Meeting

**23<sup>rd</sup> July 2020**

Held virtually via Microsoft Teams

## MINUTES

### Attendees:

George Whitney, Young person (Chair)

Jan Gray, Parent (Co-Chair)

Tiffany Elliott, Commissioner for Social Care

Daniel Heard-White, IASK (Minutes)

Sharon King, Parent

Kerry Miles, IASK

Fiona Pender, Space2BeMe

Karen Ponte, Parent

### Apologies

Dana Aris-Carter, Parent

Jackie Ross, Interim Head of SEN

Sarah Selby-Bird, SNAAP

Janis Smith, Parent

| Item |   | Action                                |
|------|---|---------------------------------------|
| 1.   | <p><b>Welcome, introductions, apologies:</b></p> <ul style="list-style-type: none"> <li>Dana, Jackie, Sarah and Janis were unable to attend and sent their apologies.</li> </ul>  |                                       |
| 2.   | <p><b>Feedback regarding last Steering Group meeting:</b></p> <ul style="list-style-type: none"> <li>The election of a chair did not take place due to Covid-19. It was suggested this could be done via email using voting buttons.</li> <li>IASK to share the next Kent Pact newsletter in September on the IASK website.</li> <li>Kent Pact recently had a meeting with Jackie Ross where there was a lot of good comments and feedback from parents.</li> </ul>   | <p><b>IASK</b></p> <p><b>IASK</b></p> |
| 3.   | <p><b>Information, Advice and Support Programme: 2nd year Development plan 2020/2021 (Covid Implications).</b></p> <ul style="list-style-type: none"> <li>Kerry has carried £22,000 over to the current year and did not apply for the second year IASP funding. It was felt that it would be difficult for a new Engagement and Participation Officer to carry out their role during the lockdown.</li> <li>The service has eight new volunteers who are currently undergoing training.</li> </ul> <p><b>Joint Commissioning education, health &amp; social</b></p> <ul style="list-style-type: none"> <li>There will be a joint service level agreement between social care and education which will have a written in commitment to making IASK successful.</li> <li>As part of joint commissioning, there was a consultation with families to identify the core values that parents want to see when engaging with practitioners. These values will be included in the joint commissioning protocol.</li> <li>There will be a separate consultation for IASK to identify the core values people in Kent want from their Information, Advice and Support Service. The service level agreement for IASK should be aligned with these core values once identified. <ul style="list-style-type: none"> <li>It was suggested that there could be some example values people could comment on with space to add their own suggestions.</li> <li>The Council for Disabled Children have suggestions for different values.</li> <li>A poll could be set up on the IASK Facebook page for a quick turnaround with the option for extra answers to be added.</li> <li>Tiffany is planning to use a Forms document for the survey which could be accessed via a link posted on Facebook.</li> <li>The impartiality of the service should be included at the top of the values.</li> <li>The consultation could ask 'what are your priorities for you IASS service' and ask people to rank the examples by most important.</li> <li>The link to the questions could also be posted on the IASK website.</li> <li>Once the values have been established, they could be added to the IASK website.</li> </ul> </li> <li>There will be a move towards Commissioning funding IASK rather than SEN. This would help reassure people who have concerns about the impartiality of the service.</li> <li>Tiffany will be working with Kerry on gathering evidence for joint commissioning with health. <ul style="list-style-type: none"> <li>A more in depth consultation for health will be carried out later in the year with workshops.</li> </ul> </li> <li>The aim is for IASK to be jointly commissioned in full by April 2021.</li> </ul> | <p><b>IASK</b></p>                    |

